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Executive Board Meeting 9am February 15, 2018 Pleasantville One Stop

#### Attendance

Alan Beatty

James Drew

Stephanie

Rick Lovering

Rhonda Lowery

Riaz Rajput

Eric Reynolds

#### Minutes

The meeting was called to order by Riaz R. at 9:09am. Minutes from the previous meeting held on November 16, 2017 were approved by Alan B. and seconded by Rick L.

#### Financial Report

The current budget is \$8 Million of which 24% is the year to date expenditures with 33% being our year to date targeted projection. Alan B. noted that from the last meeting the numbers on the report were not up to date, John F. states that the invoices are not being submitted in a timely manner so for this reason funds will be pulled also the youth are a month off. Rhonda L. reiterated that if the vendors do not spend the allotted funds by the end of the year (2017), funds will be re-allocated otherwise. Riaz R. asked how will the Board actually see vendor progress and or performance. Rhonda L. responded that it is reflected in a separate report this is why it is seemingly inaccurate also John F. does not receive performance measures. Budgets are over written by 10% and there will be cuts in January 2018. Eric R. requested that the financial report given during the next Full Board meeting be reflective of the accurate numbers that are missing in this report.

Rhonda L. explained that the One Stop Operator reports on the overall system monthly of which it is connected to the report received from John F. also \$150,000 for the ACCC Satellite Site should be listed under "other" on the report also Star Academy is to be removed. John F. will check the numbers for PY16 on page 4 of this financial report. The Financial report was approved by Alan B. and seconded by Jim D.

#### No Chair Report

#### Executive Director Report

1. Coach "D" Training went well
2. Satellite is open however the numbers will be available at the Full Board meeting.
3. Radio interview went great.
4. The meeting with the Atlantic County Freeholders went as planned.
5. ACCC will be responsible for marketing of the satellite office in Atlantic City.
6. The State Technical Support Rep will give a presentation to all youth staff and vendors.
7. WFNJ and Youth contracts will go out to bid in the coming year 2018. The youth contract was not doing well therefor we are revamping it. We welcome the new youth Chair Stephanie K.
8. Howard Kyle will give an update on our economic development at the Full Board meeting.

9. WFNJ supervisor has retired and I have put a provisional person in place.
10. The infrastructure of the MOA is being worked on; this is a WIOA requirement that must be in place by January 2018.
11. Although we have a layout we are currently waiting on the city of Pleasantville to respond to us regarding the parking lot (95 spaces). Easements may possibly be auctioned however we cannot move forward until an ok is given.

No Old Business

New Business

As per Stephanie K. the Food Bank would like to give a presentation to the Full Board however Riaz R. suggested that Rhonda L. meet with them to inquire of their intentions.

Adjourned 9:54am