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Atlantic County Workforce Development Full Board Meeting 9am December 13, 2018

Attendance

Dan Brown	Pat Constantino	Jim Drew	Mark Ford	Forrest Gilmore
Ken Harrison	Ellen Hohmann	Joseph Ingemi	Dan Kelly	Joe Kelly
Stephanie Koch	Rick Lovering	Riaz Rajput	Candace Titanski	Amy Gatto
Marian Woodson	James Waters	Claire Millar	Leslie Hirsch	Mike Dugan
Maryann McGhee	Pattie Davis	Fran Kuhn	Rhonda Lowery	John Fata

Minutes

The meeting was called to order @9:20am by Riaz R. Board Chair. A motion was made by Rick L. to approve the minutes from the previous meeting and seconded by Pat C.

Financial Report

Revenue analysis is as follows: total revenue is \$8.7 million of that \$2.4 million was spent which puts us 15% below our target rate. Joe I. ask if this is on par with the State to which John replied that he is unsure but would check. Currently PY 18 there are 78 enrolled, 12 completed with not employment. PY17 enrolled 3763, completed 310, employed 155, with 119 training related employment. A motion was made by Dan K. to approve the financial report and seconded by Candace T. to which this report was approved.

Riaz R. Chair Report

Please set your calendars to attend our scheduled meetings. The current focus is on apprenticeship and we are targeting the youth in Atlantic County. We have vacancies for committee chairs; should anyone become interested please submit to Rhonda L.

Rhonda L. Executive Director Report

The following committees has a Chair vacancy: Oversight Committee, Disabilities Committee, and the Membership Committee. Due to the Certification we are required to have committee Chairs.

AC Electric is going great; there is approximately 105 applicants with 35 being female. A ninth grade math level required with classes beginning in February 2019. Through this training process each applicant must be physically capable to do the work. At the end of the training a job fair will be held for female participants. According to AC Electric they will provide a liaison as well as other companies will be in attendance at the job fair. This is not limited to the Atlantic County area however it is open to other counties. There are 15 participants in the WISE portion of the program which is somewhat separate and 23 participants in the other required classes. Joe K. added that there should be a plan in place for those participants that do not make the cut. Rhonda L. responded that we are in contact with South Jersey Industries and there is a conference call with AC Electric scheduled for today. Phil G. cited that ACIT has a program with AC Electric as well.

Apprenticeship Grant- we are seeking the Board approval to apply for this grant (GAINS). This grant will host trainings that is not currently in our area. We are also seeking employer needs to be able to facilitate this grant. Amy G. suggested that a Marketing & Broadcasting be a part of the apprenticeship training. A letter of intent will be completed and forwarded by the next business day. A motions was made to approve this request by Joe K. and seconded by Rick L. the entire board is in favor.

Committee Reports

Literacy Committee Pat C.- CASAS is implemented and there may be a glitch regarding the grade level. Title II funding programs has exceeded their outcomes.

Membership Committee Rhonda L.- Re-Organization is approaching therefor a nomination ballot will be forwarded. There is an opening on the Board for a private sector.

Oversight Committee Rhonda L.- during the last meeting the discussion was about the importance of referrals.

Business Committee Joe L.- we would like to tap into the FAA internships. A meeting will be set with the Re-Entry Program. Upon completion of the Local 54 training the Chamber is endeavoring to get participants employed.

Youth Committee Stephanie K.- recruitment is a challenge; there are approximately 6000 youth in our area howeve4r we service a minimal amount. Obtaining the proper documentation is an issue for most. We propose to do the following:

1. Hear from employers their needs and coordinate with Stockton.
2. Target a session date and advertise.
3. Create a story around the session.
4. Create the proper documentation process.
5. VOA will attend each session.
6. Stephanie K. will contact Bahiya J. at Stockton.

Presentation given by Lesley Hirsch Assistant Commissioner of Research & Information Department of Labor and Workforce Development.

Adjourned 11:10am

