



2 South Main Street 2<sup>nd</sup> Floor Pleasantville, NJ 08232  
 Telephone: 609.485.0153 Fax: 609.485.0067

Atlantic County Workforce Development Full Board Meeting 9am March 8, 2018

Attendance

|               |                |                 |                  |               |
|---------------|----------------|-----------------|------------------|---------------|
| Bill DeJesus  | Holly Jennings | Pat Constantino | Dr. Barbara Gaba | Jim Waters    |
| Dr. Guenther  | Joseph Kelly   | Francis Kuhn    | Terrie Lutz      | Riaz Rajput   |
| James Connett | George Plewa   | Marian Woodson  | Donald Hoover    | Rhonda Lowery |

Minutes

The meeting was called to order @9:20am by Riaz R. Board Chair. Minutes from the previous meeting was approved by Rick L. and Pat C.

Presentation by Donald Hoover of the Talent Development Center

Retail Hospitality Tourism Development Center has a \$1.2 million grant for training and is working with Sherwood T. of ACCC for the following areas: housekeeping, guestroom attendant, culinary arts, and security. South Jersey has the largest unemployment rate therefore training is necessary. The State will not approve trainings unless it's industry driven with credentials. Rhonda L. added that one of the reasons that Donald H. is here is due to the Hard Rock, Local 54, and Oceanview. George P. as of the trainings which is the dominant area of training; Donald H. cited that culinary is the largest however there is a greater need for other jobs although we are currently limited as to the trainings. Industry values Industry values are: Serve Save, Security certifications, and Human Trafficking will be added in the near future.

Financial Report

Revenue analysis is as follows: PY17 total revenue is \$8,874,722 of that \$4.2 million was spent @52% with a 15% carry-in. Contracts are at 38%, WFNJ 41% with a \$2 million budget, Youth has \$437,000 in contrasts @29%. The mid-year report will be complete in the coming week. Riaz R. asked if vendor reporting information being submitted in a timely manner; John responded that it has improved however most vendors are not invoicing salaries. Rhonda L. adding that in the previous year we had a full time teacher in the Learning Link; this program year the teacher is also a counselor as well with 3 additional counselors via ACCC contract. The Financial Report was approved by Terrie L. and Pat C.

Chair Report

The changes in Trenton may affect our functions however it is the hope that we can meet with the officials to voice our concerns.

Executive Director Report

Rhonda L. confirmed that Commissioner Robert Assaro will attend the Full Board meeting June 14, 2018. The State Plan is due on or before 3/15/2018 and will be available for public comment prior to. The focus will be performance measures and once that is complete we then can negotiate our area's measures. The Board will be informed as to what the negotiating factors should be at the June meeting in hopes that our area's numbers are not too high. Rutgers will be

analyzing CWEP and will forward the results. The One Stop has passed the Internal Audit without findings.

#### Contracts

Job Placement and WFNJ contract are complete therefore we will be seeking reviewers to read and score bids submitted. Fran K. Contract Administrator has forms today should anyone desires to review. All others will go out to bid.

The USDA will visit in April to review the Food-Stamp process. The Board has agreed to pay the estimated cost of \$500.00 for the Youth Symposium being held on May 21, 2018 located at Stockton University.

#### Committee Reports

Joe K.- the Business Committee is focusing on employment and bridging gaps as displacement is an issue in our area. Rhonda L. commended Joe K. for being instrumental in bringing the Hard Rock to the table.

Adjourned 10:30am