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WDB Full Board Meeting September 14, 2017 Harbor Pine Golf Club

Attendance

Alan Beatty	Holly Jennings	Pat Constantino	Jim Drew	Mark Ford
Dr. Gaba	Jim Waters	Ken Harrison	Ellen Hohmann	Joe Kelly
Dan Kelly	Stephanie Koch	Fran Kuhn	Rick Lovering	Terrie Lutz
Paul McClellan	Michelle Morales	Riaz Rajput	Kim Ward	Marian Woodson

Guest

Ray Vaccari Bill De Jesus

The meeting was called to order by at 9:15 by Riaz R. Minutes from the previous meeting held on June 15, 2017 were approved by Alan B. and seconded by Dan K.

Minutes

A presentation was given by Raymond Vaccari, MBA, PMP Director of Advanced Manufacturing Talent Network NJIT Adjunct Professor New Jersey Institute of Technology University Heights. The presentation was geared towards the youth population pointing out that there are approximately 1,100 Manufacturing Firms currently. This industry is a targeted partnership training and resource which highlights the Dream It Do it program. A workshop has been scheduled in the city of Camden therefore please visit the website: www.NJMEP.ORG. At present Advance Manufacturing is working with Viking Yacht. The Trade industry is 50%, skilled and unskilled. There are no entry level jobs however soft skills are lacking which needs to be addressed. The data base information will be forwarded.

Financial report

PY16 budget was \$8 Million with \$750,000 in expenses which puts us at 17%. Program contracts total \$2.6 million of that 2% was spent. The revenue in comparison to page 6 of the report shows less than \$370,000 in WFNJ funding source. The question was asked regarding Vendor responsibility and the WDB obligation; Rhonda L. responded by stating funds will be reallocated to other areas keeping within the budget.

Enrollments are 75 which is up from last year's number of 49. The average cost per training is \$4000; benchmark numbers will be given at the next meeting. Alan B. requested a breakdown of providers/CNA for PY16 that will be forwarded. Rhonda L. explained the PY17 Performance Measure Update. One shows the Performance Measure and the other sheet defines the measures. It also explains that the Youth Performance hasn't matured since the last update in July 2017 There is a need to increase the Out of School Youth number of enrollments however going forward this report will be given quarterly. A motion to accept the financial report was made by Dan K. and seconded by Mark F.

Riaz R. Chair Report

Attended a regional WDB meeting citing that all WDB areas were in attendance. Our services should not be a duplicate of other areas but rather a staple in our community. Talent Network is one avenue that could possibly assist us in our Workforce endeavors. Our website is www.atlanticcountywdb.com please review and submit any suggestions to better serve our customers.

Rhonda L. Executive Director Report

The Atlantic County Code Red System will be utilized to contact our customers via text. This is a free service to us and currently data is being collected. AC Electric is interested in partnering with the WDB. This MOU will give us additional training dollars. AC Electric will serve 5 counties with a budget of \$870,000 for the next six years with each county. Line School is a credentialed training however other the other trainings are certificate only.

All contracts are completed. We are also registering for the upcoming GSETA conference and as a board member your cost is covered. Should anyone want to attend please contact Alicia O. no later than September 15th 2017. A Regional training with Coach "D" is scheduled and Alicia O. will email the registration information.

WorkAC is housed in the Atlantic Cape Community College with a counselor on site to facilitate. According to the Assistant Commissioner funding will be \$150,000.

Committee Chair Reports

Ellen H. Literacy- Graduation is scheduled in the month of October. Due to the State no longer funding the ESL class ACCC is offering this class @\$99. The Literacy Committee is in need of members therefor please submit in writing via email your interest.

Rick L. Membership- Since the departure of Dan K. from UFCW Local 152 the Membership Committee is seeking to have a representation of a Union on the Full Board. Mr. Ridley Hutchison from NJ Build has been contacted regarding Union representation and if there is no response the Metal Union will be contacted. Should any committee member know of any Union Reps to please contact the office to ensure adequate representation; adding that it is not specific to Trades. Stephanie K. will assume the role as Chair of the Youth Committee.

Rhonda L. Oversight Committee Report- The overall concern is transportation and the participation rate for Atlantic County. WFNJ is now being measured just as WIOA is currently and we are third from the bottom for TANF.

Old Business- None

New Business

Riaz R., Chair requested that all Board members participate on a committee as well as attend all meetings. In the event that your schedules do not permit you to attend please contact Alicia O. It is suggested that all Financial Report be sent at the same time, this is to ensure adequate time to review prior to the meetings.

Rhonda L. Executive Director Report

The Trump Administration is seeking to discontinue certain areas of Workforce. We have \$300,000 less funding than last year and there is a possibility that funds may be decreased more. The Legislators should be contacted to voice the concerns of the Board for our area, with that said the Legislators should be invited to attend the next Board meeting in December. Stephanie K. added that a "Get to Know" session be set for 2018 as this is when the new Governor is in office. The Economic Development will be contacted to attend our next Board meeting as well.

Adjourned 10:50am