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Workforce Development Board Oversight Committee Meeting January 18, 2017

Attendance:

Paul McClellan Maryann McGhee Francis Kuhn Kim Waters
Gerald Del Rosso Rhonda Lowery Mary Beth Cordle

Staff:

Alicia Oatman

Our meeting convened at 8:33am at the Pleasantville One Stop. Ms. Lowery asked the committee if there are any changes to the minutes from our last meeting. There were no changes therefor Mr. Kuhn made a motion for the approval of the minutes and Mr. Water along with Ms. McGhee seconded. Ms. Lowery gave an explanation as to why she is chairing the meeting; this is due to the possibility of the current chair applying for the upcoming One Stop Operator Competitive Bid as this would pose a conflict.

Vendor updates:

Stockton- Ms. Mary Beth Cordle states that the monthly evaluation for job retention is an issue. The employers do not want to complete the evaluation as this is against their policy. We do however work with employers to maintain the rapport. OJT is fine with the evaluations. Referrals are limited and we need an additional 350 to reach our required goal. We develop employers however we do not have the customers to fill the positions. Mr. Kuhn asked if he could be informed of this in order so that he could inform the Case Managers to refer. Mr. Del Rosso asked why is it that the vendors cannot come to the One Stop and request customers to fill positions. Mr. McClellan responded that the employers may not like the referred customers. Ms. Cordle states that Stockton scrambles to fill positions because the referrals are very low. Mr. Kuhn states that he will find out the reason for this and let them know. Ms. Lowery states that the sub-committee for the WDB submitted a letter to the state for line item funding to change. We will be receiving an NOO to extend funding soon as it was approved. This is not additional funds but rather it's shifting funding. We are going to move \$300,000 to \$400,000 from the support service line to other line items; then will we will contact the Taj Casino workers. We have received a list of individuals that receive partial benefits. Our approval is extended until June 30th. There are other business establishments that are closing and the goal is to get as many people through the system and placed in employment. Mr. Del Rosso asked if a request was made from an employer for employees, can we honor the request; we pay providers therefor how many customers are work ready for us to honor this request. Mr. Kuhn states that he does not have a number as to how many are work ready; Mr. Del Rosso states that this is a problem because Mr. Kuhn cannot give a number amount people and or referrals. Ms. Lowery asked that between the youth and workfirst customers, why are the referrals so low; the process to refer to vendors is needs to be refined. As a result of this when it's time to develop the competitive bid it will reflect that there is not a need for as many vendors as is in the previous

bid. Ms. Maryann McGhee from America Works states that they are having some of the same issues as Stockton regarding referrals. However the show rate is a bigger issue. Ms. Cordle from Stockton explained that they have a protocol for customer exits. The customer must sign and contact them by a specific date or they will be sanctioned. OJT contracts have issues with PROVE-IT and ONET. The system will not match correctly therefor can this be adjusted for training and Mr. Kuhn states that it depends on the description as that cannot be altered. The State adheres to ONET as well. Ms. Lowery suggested to contact Ms. Yvonne Small to see if anything could be done. Ms. Cordle asked if they can bill for a customer twice; this customer has gotten employed of which we billed and currently has obtained a better job this is the reason that we would like to re-bill. Ms. Lowery stated that she will find out and inform Stockton. Mr. Kuhn states that benchmarks are for Full Time employment not Part Time.

America Works- Ms. Maryann McGhee states that they have been approved by the ETPL for additional trainings (Food Handler and SORA) will be the first to get started possibly the week of 1/23/17. During the two week assessment it will be determined if the customer is serious about training. All customers must attend in order to receive certification. We have received 14 youth referrals from Ms. Bonnie Dixon however the show rate is low. We have a CWEP site that will only receive youth. The youth will also get Life Skills Training as this is a mandate from Ms. Lowery. We have an employed customer that has a child with behavioral issues which resulted in a permanent suspension from a daycare; what is our recourse? Ms. Lowery stated that she should not be penalized but rather find an alternative program.

ELS- Mr. Kuhn states that 260 customers received services and 160 are on the waiting list. Ms. Lowery states that the literacy committee needs to address this also this should be an agenda item.

VOA- Ms. Kim Rowan states that they are working with the Ex-Offender population assisting them to obtain their identifiers i.e. ID's, birth certs, etc. The no show rate is low and has become an issue for the agency. A Program Director and Substance Abuse Counselor are in the process of being hired. Medicaid customers are directed to the Salvation Army in New York for a 6-9 month treatment program. This program also offers job placement.

FCD- Mr. Jim Waters states that they are scheduling approximately 3wks out. Ms. Lowery inquired about the supports i.e. transportation, child support, etc. as the issue is that customers are not receiving the services in a timely manner.

LWD- Mr. Paul McClellan states that things are going well. Phone lines are an issue however we have a good steady flow of employers now.

New Business:

Ms. Lowery asked those that may possibly bid on The One Stop Operators competitive contract to please excuse themselves from the meeting as this portion of the meeting is pertaining to the bid and is a conflict. Mr. Del Rosso and Mr. Kuhn left the meeting at this point. Ms. Mary Beth Cordle and Ms. Maryann McGhee stated that they were not certain that their agency is going to apply therefor they remained for this portion of the meeting. Ms. Lowery proceeded and gave an overview of what the Oversight Committee is. Ms. Lowery gave a handout regarding the Competitive Bid (see handout) and further stated that volunteers are needed to complete, review, and evaluate the bid. This needs to be in place by July 1, 2017. Ms. Lowery asked that the committee review the handout and let her know of the interest in this part of the process.

Mr. McClellan and Mr. Waters stated that they would be on the sub-committee. Stockton and America Works vendors will contact Mrs. Oatman with the decision to bid or not. Ms. Lowery states that the hope is to get this complete by the last week of February and released by the 1st week in March 2017.

Adjourned 4:30pm