

Atlantic County Workforce Development Board

Atlantic County WDB
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Atlantic County Workforce Development Board Disability Workforce Committee

Community Quest
6814 Tilton Road
Egg Harbor Township, NJ 08234
May 11, 2016

MINUTES

Members Present

Elizabeth Denham Kathy Quish Candace Titanski Kurt Ohlsen Pat Jones

Staff Present

Stacy Forman
Alicia Oatman

MEETING MINUTES

Call to Order/Approval of Minutes

There was a correction to the minutes from the last meeting. Kurt Ohlsen will be added to the attendance.

A meeting of the Disabilities Workforce Committee of the Atlantic Cape May Workforce Development Board was held May 11, 2016 at Community Quest, 6814 Tilton Road, Egg Harbor Township, New Jersey. The meeting began 9:32 a.m. The previous meeting minutes were approved as submitted.

Training

Elizabeth Denham began the meeting discussing the professional development workshop training tentatively set for the month of July to be held at the Pleasantville One Stop.

Suggested presenters for the training are the Social Security Administration to educate One Stop Employees on the eligibility of NJ WINS, the difference between SSI & SSDI, and other pertinent areas regarding Social Security and employment. The other training is to focus on learning how to effectively assist customers who are deaf and hard of hearing. Kathy Quish suggested Jason Weiland from the Division of Deaf and Hard of Hearing(DDHH). Ms. Quish

commented that he will require an interpreter and Ms. Forman advised the request to cover those expenses should be submitted to the Executive Committee.

The training topics selected are the result of feedback from the surveys that were distributed to the One Stop employees.

There will be an AM & PM session offered so that all the employees are not attending the training at the same time. Elizabeth Denham is conducting an outreach to the suggested presenters and will notify Alicia Oatman upon confirmation.

Disability Employment Awareness Month Awards Brunch:

Ms. Denham communicated to the committee that the Atlantic County WIB will be separating from Cape May as of July 1, 2016. Therefore, a new venue will need to be selected. Ms. Denham noted several suggestions from the committee. Ms. Denham reported that she has been in contact with the AC Country Club and Great Bay Country Club may be an option. Accessibility, cost and location are key factors.

The announcement and notices need to be mailed the first week of August.

She ask for suggestions from the committee as to where the event can be held; the following suggestions were made: Carriage House, Mays Landing Country Club, Seaview Marriott and Gourmet Restaurant. A proposal must be submitted to the Executive Board for approval.

Ms. Forman reminded the committee that the cost cannot exceed \$ 17 per person and that a formal requested needs to be submitted to the Executive Committee. Ms. Forman also stated that permission must be given to contact award recipients prior to the event. A media release will be sent out two weeks prior to inform the public of the event and nominees.

Partner Updates

Kathy Quish- No Updates

Kurt Ohlsen- Career Opportunity Development is working on becoming an approved Trial Work Experience Vendor with the Division of Vocational Rehabilitation.

Candice Titanski- Manager facilitated a **DVRS Workshop 101** with the assistance of VRC2 **Tiffany Hood** and VRC1 **Katherine Jimenez** to One Stop employees on 10/29/15. This workshop coincided with **Disability Awareness Month**. It not only served the purpose of educating fellow One Stop employees about DVRS but also served as an opportunity to make connections and encourage referrals. The presentation started with Sensitivity to Disability (sharing of celebrities with diagnoses, movies that focus on disabilities, and situations where the One Stop employees may notice disabilities/job situations that might not be appropriate etc.). Next, a video/pres was shown then scenarios were presented to the audience demonstrating individuals with disabilities who should/shouldn't be referred to DVRS. Paddle sticks with YES and NO were used to answer the questions. Twizzlers were given as a reward. A photo/slide of the Pleasantville and Wildwood staff was shown, so employees could put faces with

names/agency. Follow-up requests included a list of DVR counselors and contact information and a form to be shared between partners and DVRS. It seems that a form does not exist in this office as it does in other DVRS offices. There were 47 participants in attendance in the morning session in Atlantic County and 10 participants in attendance in the afternoon session in Cape May County. The workshop was a success as the audience was engaged, asked many questions, and provided positive feedback.

Stacy Forman- One Stop Partners and staff attended from Pleasantville and the process was well explained to all partners.

Elizabeth Denham-Thanked Ms. Forman for all of her dedication, hard work and talent that she contributed to the committee over the past several years. Ms. Forman greatly assisted in the strengthening and the development of the committee's activities and outcomes.

No old/new business to discuss.

Meeting adjourned @ 10:20am the next meeting date is tentatively set for August 10, 2016 at Community Quest.