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Literacy Committee Meeting January 31, 2017 Pleasantville One Stop Career Center

**Attendance:**

Elena Peoples      Pamela Grites      Ellen Hohmann      Fran Kuhn  
Barbara Kozek      Ken Olivenbaum      Jane Satterwaite

**Staff:**

Alicia Oatman

Committee updates

Ms. Pam Grites states that they are totally booked as well as having a large number of no shows. Kramer Hall (*Stockton Facility*) located in Hammonton inquired about the possibility of classes in this location. Staff will begin intakes and assessments as well as a bilingual staff member due to the demand in that area. We currently tutor train in Ocean City and it is the goal to offer this in the Hammonton location. Mr. Fran Kuhn asked if they will TABE in this location and the Ms. Grites states not at this time. Ms. Grites informed the committee that their Gala was a success.

Ms. Elena Peoples informed the committee that she will no longer be attending the meetings as she is leaving her current position to relocate to Ewing NJ. Her current position as the Adult Education Manager will be posted on the company website. PathStone has a new program SCSEP of which the county/state will oversee. The current positions for this program are posted on the website [www.pathstone.org](http://www.pathstone.org).

Ms. Barbara Kozek submitted handouts for her report (*see attachment*). Ms. Kozek reports that there is an issue due to the waiting list for classes. The classroom capacity is 22-23 customers and we are in need of an instructor. Our Atlantic City location has the space however there is no funding. Mr. Kuhn states that he is going to speak with Ms. Lowery regarding funding this area of concern.

Mr. Fran Kuhn states that we have the full use of the testing rooms. The 55Plus program has requested that all of their customers between the ages of 65-75 are TABE tested. Currently the ESL class has a long waiting list and is filled to capacity. The total number population should be gotten and submitted to Ms. Lowery.

Mr. Ken Olivenbaum reported that the graduation was a success. TASC December, 2016 empirical report # sessions-6, \*# took all 5 (initial)-16, \*\*total retest passed-0, total initial passed-8, total passed-8

\*Initial passed addresses examinees who took all 5 modules in one session plus those candidates who took a few exams per session and finally passed all 5 in the above referenced month. The examinee never failed a module. \*\*Retest passed addresses examinees who have previously failed a portion of the exam and subsequently passed all 5 in the above referenced month.

<b>DATE</b>	<b># EXAMS</b>	<b>ALL 5 INITIAL</b>	<b>INI PASSED</b>	<b>RET PASSED</b>	<b># PASSED</b>
<b>JANUARY, 2016</b>	<b>3</b>	<b>10</b>	<b>1</b>	<b>4</b>	<b>5</b>
<b>FEBRUARY, 2016</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>9</b>
<b>MARCH, 2016</b>	<b>6</b>	<b>24</b>	<b>13</b>	<b>6</b>	<b>19</b>
<b>APRIL, 2016</b>	<b>7</b>	<b>10</b>	<b>2</b>	<b>8</b>	<b>10</b>
<b>MAY, 2016</b>	<b>4</b>	<b>9</b>	<b>5</b>	<b>3</b>	<b>8</b>
<b>JUNE, 2016</b>	<b>5</b>	<b>17</b>	<b>7</b>	<b>7</b>	<b>14</b>
<b>JULY, 2016*</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>AUGUST, 2016</b>	<b>2</b>	<b>5</b>	<b>4</b>	<b>1</b>	<b>5</b>
<b>SEPT, 2016</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>OCT, 2016</b>	<b>3</b>	<b>13</b>	<b>5</b>	<b>0</b>	<b>5</b>
<b>NOV, 2016</b>	<b>4</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>DEC, 2016</b>	<b>6</b>	<b>16</b>	<b>8</b>	<b>0</b>	<b>8</b>
<b>YTD, 2016</b>	<b>47</b>	<b>117</b>	<b>53</b>	<b>35</b>	<b>88</b>
<b>*LIMITED TESTING DUE TO EXAM ROOM CONSTRUCTION DURING AN EXAM WEEK.</b>					

Ms. Hohmann decided to table the discussion regarding the Strategic Plan. This will be on the agenda for our next meeting in April.

Meeting adjourned 3:51pm

