

EMPLOYER WORKSITE AGREEMENT**SYEPP FORM A**

Employer Name: _____

Employer Address: _____ Telephone: _____

E-mail Address: _____ Date: _____

III. OFFICE OF THE STATE COMPTROLLER – FOURTEEN REQUIRED CONTRACTUAL ELEMENTS

The Employer shall agree that throughout the term of this Agreement it will comply with and remain in compliance with all of the required contractual elements as identified by the New Jersey Office of the State Comptroller and as presented in the summary below:

- 1) Assurance of compliance with Federal and New Jersey Child Labor Laws and agreement to prominently display a Child Labor Law poster in its building;
- 2) Assurance of compliance with Title VI and VII of Civil Rights Act of 1964, as amended, and Executive Order 11246 - Equal Employment Opportunity. The Employer agrees not to discriminate based on race, creed, color, national origin, sex, age, political affiliation, belief, or disability/handicap.
- 3) Assurance of compliance with applicable Federal and State minimum wage laws and the Fair Labor Standards Act of 1938;
- 4) Assurance of compliance with health and safety standards established under Federal and New Jersey law otherwise applicable to working conditions of intern employees;
- 5) Assurance of Employer compliance with workers compensation law (if workers compensation law does not apply, insurance coverage **must** be secured for potential injuries suffered by intern in the course of their work experience);
- 6) Assurance that the intern **will not** displace (including a partial displacement, such as a reduction in the hours of non-overtime work, wages, or employment benefits) of any currently employed employee;
- 7) Assurance that the intern **will not** be employed in a job if any other individual is on a layoff from the same or any substantially equivalent job;
- 8) Assurance that the intern **will not** be employed in a job if the Employer has terminated the employment of any regularly employed employee or reduced the workforce of the Employer with the intention of filling the vacancy so created with the participating intern;
- 9) Assurance that the intern **will not** be employed in a job that will infringe in any way upon the promotional opportunities of currently employed individuals;
- 10) Assurance that the employment of a intern **will not** impair an existing contract for services or collective bargaining agreement. Written concurrence of the labor organization and the Employer is needed for intern employment activities that are inconsistent with the terms of the collective bargaining agreement;
- 11) Assurance that intern **will not** be employed in a job that includes the construction, operation, or maintenance of any part of any facility used or to be used for religious instruction or as place for religious worship;
- 12) Assurance that no intern will be placed at a worksite if a member of that intern's immediate family is directly supervised by or directly supervises that individual;
- 13) Assurance that no intern funded with resources derived from the American Recovery and Reinvestment Act will be placed at a casino or other gambling establishment, aquarium, zoo, golf course or swimming pool; and
- 14) Assurance that a statement of purpose will be provided explaining the benefits that each participant should gain from their work experience.

EMPLOYER WORKSITE AGREEMENT

SYEPP FORM A

Employer Name: _____

Business Type: Private For Profit Private Non-Profit Public Non-Profit Government

Directions

1. Complete a separate form for each job title being requested
2. Sign & Date
3. File Form: Original at Local Office. Copy at Worksite.

Interview Required: Yes No

If Yes, Interview Location: Business Address _____ One Stop

Starting Date: _____ **Ending Date:** _____

Dates of Employment must be between June 3, 2019 and August 30, 2019. Employ must be eight consecutive weeks at no more than 21 hours per week.

All earnings for intern participants will be paid by the Atlantic County Workforce Development Board.

EMPLOYER'S NOTE: Intern under the age of 18 must comply with NJSA 34:2-21.1 et. seq.,

Job Title: _____ Number of Positions Requested: _____

Hours per Week: _____ Daily Hours: From _____ To _____

Days Scheduled to Work (mark all that apply) Monday Tuesday Wednesday Thursday Friday Weekend

Direct Supervisor: _____ Phone: _____

Alternate Supervisor: _____ Phone: _____

OCCUPATIONAL SKILLS & RESPONSIBILITIES

Job Duties:

Special Equipment Used on the Job

Age Qualifications: (check all that apply)

- 16 to 17 (For interns under 18, all supervisors must have up-to-date clearances and passed a background check)
- 18 or older

Position Qualifications:

Required as a condition of hire: Drug Screening Background Check Fingerprinting Physical

Describe inclement weather provisions (if applicable)

AUTHORIZATION/CERTIFICATION

I certify that the above Worksite Data is accurate and complete. I certify that I have read the required contractual elements as identified by the New Jersey office of the State Comptroller and that my business /organization is in compliance with/will comply with the fourteen elements listed thereon.

As the authorized person in this agency, I have read and agree to the terms set forth in this worksite agreement and will submit/attach my W-9 form upon request.

Employer Representative Signature

Title

Date