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Telephone: 609.485.0153 Fax: 609.485.0067  
Oversight Committee January 16, 2019 One Stop Career Center

### **Attendance**

Torrie Gavin      Jim Waters      Paul McClellan      Maryann McGhee      Rhonda Lowery  
Marian Woodson      Diana Strelczyk      Karen McCormick      Ren Parikh      Dhara Bachman      Mark Ford

### **Minutes**

This meeting was called to order at 2:35pm by Rhonda Lowery. Lowery informed the committee that the Chair seat will be filled by the next scheduled meeting.

### **Marian Woodson- One Stop Operator Report**

Woodson reports that the participation rate has declined and is researching the issue. Paul McClellan cited that his staff will begin to ensure that all customers complete the Customer Service Survey as this will assist in the increase of the participation rate.

Employment Training- 13 (Lowery stated that this number is low due to the holiday.)

Youth Corp- 18 enrolled

WFNJ YTD TANF- CSA 183, Vendor 233, Out of School Youth 7, Employment 279, Sanction 213

Woodson explained that letters are mailed to SNAP and TANF customers, while Lowery added that the concern is the customers are not adhering to the scheduled appointment as stated in the letters sent to each customer. Lowery also suggested that a column be added to the report i.e. disqualified; we will take note of the number of returned letters. Mark Ford also added that any customer that resides at the Atlantic County Rescue Mission for only 30 days will not receive any correspondence.

Youth Works- ACSS enrolled 5, Mainland Regional 0, America Works 0, Ideal 0, Stockton 0

Testing- TASC Orientation 22, TASC Full Test 10, Passed 11, Total Taken 10

CASAS- Initial Test 83

Literacy- Learning Lab 4 Referred, 3 Enrolled, Supplemental Lab 6 Referred, 6 Enrolled, 1 Complete,  
Job Training 1, Learning Link 7 New Enrollments, Total Enrollments 20, Employment Exit 2

ESL 2 Completed 2 Referred Back

Torrie Garvin has spoken with the Spanish Community Center and they are willing to assist.

WFNJ Vendors- Stockton 42 referrals, 23 Enrolled, TANF 13, GA 3, SNAP 7, No Shows 19

ResCare 37 referrals, 27 Enrolled, TANF 13, GA 9 Enrolled, SNAP 5, 14 No Shows

Woodson asked that all vendors submit their timesheets and e-time in a timely manner. Strelczyk added that a large number of their referrals are no shows which is very challenging. Torrie Garvin added that he's going to begin to track these numbers for his agency.

Job Development- Stockton 14 referrals, 14 accepted, 7 employed

AC Chamber 21 referrals, 20 accepted, 2 employed

Karen McCormick inquired about the spreadsheet as it is not tabulating correctly. According to Lowery the spreadsheet can be re-done; vendors must resubmit your numbers for re-tabulation in the spreadsheet. Mark Ford suggested the Hemmus Program.

Employment Services- Unemployment Front Desk 1109, Total Services/Clients 1455, Total Workshop/Clients 616.

Paul McClellan also cites that a new system will be installed, also our Business Rep retired and we are in the process of hiring someone. The OJT numbers are down and the biggest flow of customers are on the employer side.

Division of Vocational Rehab- Mental Health 2, One Stop 2, Public Assistance TANF/GA 0, Schools 3,  
Walk in/Self 21, other 28, Total 56.

Executive Director Rhonda Lowery Report- Services to Farm Workers should be in Creole; also it is requested that there be one reception area in employment service area. McClellan stated that there are job postings for a Creole speaking Outreach Worker and a Bi-Lingual @\$44,000 a year. Any interested person must submit their resume to him immediately for consideration.

Apprenticeship- Our contract administrator is currently working on the application for this grant; this grant has a \$80,000 cap per title. Shore Medical and Atlanticare are researching the needs of their hospital in to fulfill the grant needs. Lowery will also forward the information on a pre-apprenticeship program as well.

Summer Youth- it was requested that we apply for a Summer Youth Internship Program structured at 21 work hours along with 4 hours of work readiness and skills class. The goal is to service 100 youth 16-24 years of age beginning 6/3/19 thru 8/31/19 @\$10.50per hour with an ISS to be completed on each youth. One half of the funding will be youth receiving TANF the other half is WIOA funds. All employers must complete a worksite agreement and our monitoring unit will visit each job site.

We have also applied for a \$20,000 wardrobe funds of which we should receive an answer within 45 days. This is a possibility that we will also apply for an ex-offender grant in the near future. The In School Youth bid will go out by March 2019.

Government Shutdown- Food Stamps will be dispersed on 1/17/19 for the month of February with recerts being processed until 1/30/19.

#### Updates

Rescare- Torrie Garvin reports that the agency is currently going through staff changes and will hire this month.

Ideal- Ren Parikh reports that currently the Out of School Youth has 29 which passed the GED also 9 youth will begin on 1/17/19; our testing is open to the public and is free as well. Ideal is expanding at the Hamilton Mall located on the second floor which will offer afterschool programs; our Absecon location will offer a construction program which is a student enterprise serving youth 18yrs and older. There will also be a print shop located in our Mall location.

Stockton- Diana Strelczyk reports that they are experiencing good success with WFNJ. Caesar's casino along with The Borgata casino has hired some of our graduates. There still remains to be an issue with some referrals to us due to mental health and or substance abuse. Lowery suggested that those types of referrals can't be forced to seek counseling however they should be referred back; TANF is down to 400 cases and SNAP is at 1200 cases which makes it harder to serve. Also regarding an employer summit, once we hear from employers then we can proceed.

Americaworks- MaryAnn McGhee reports that 2 customers gained employment, 4 youth intakes complete and Serv Save Certificates were obtained.

AC Chamber- Karen McCormick reports that placement is slow.

Adjourned 4:25pm

