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Atlantic County Workforce Development Executive Board Meeting 9am May 15, 2018

Attendance

Pat Constantino James Drew Joe Ingemi Joe Kelly Rhonda Lowery Riaz Rajput

This meeting was called to order by the Board Chair Riaz Rajput at 9:09am.

Financial Report

Fiscal Manager John Fata reports that with an \$8.7 million budget and currently \$5 million in expenditures we are at a 58% spending rate which places us at 83% through the year. This report is month ending April 30, 2019. Rajput inquired if we will meet the projected goal of 43% by June 2019; Fata explained that 90% of the contracts are based on performance therefore it is a possibility that we may or may not meet the goal. Rhonda Lowery Executive Director further adding that some vendors must meet a 60% level of service in order to be compensated. Currently there are two vendors that are not meeting their level of service as of May 2019 and as a result the numbers will be recalculated. Fata further explained that the State auditors are ensuring that all funds spent is in fact accounted for. Invoices are submitted however payment cannot be disbursed due to accountability. Lowery added that the contracts are cost reimbursements which makes it easier for vendors to submit, also from the auditors review it was requested that one of the vendors submit additional information in order to be compensated for services rendered; vendors will be credited should a customer become employed.

The summer youth budget is not reflected in this financial report however it will show on the next report. Rajput noted that this report shows other contracts to which Fata explained that this line item will be listed on the next report. The In School Youth report will be generated upon graduation in June 2019.

Training Report

Enrolled 153 Completed 51 Employed 5 Training Related Employment 3

Joe Kelly noted that according the report it reflects a 10% completion rate; Lowery explained that additional numbers will be reported at the next meeting. Fata added that a better composite will be shown going forward which will capture a better view of services. Kelly added that it will also show employment trends. Lowery cites that there are less customers in training due to employment and this report is generated this way as per the Full Board however a 5yr review will be completed for the next meeting. Pat Constantino inquired if the employers are satisfied with the skills training that customers receive; James Drew responded that it is not the training received it is the individual and how they perform on the job after training. Drew suggested that soft skills training be offered as a class as this will assist with employment. Lowery is in agreement however at a certain age skills training will not be welcomed however we should make this a requirement to receive training.

A motion was made by Joe Kelly to approve and accept the financial report given and was seconded by James Drew with no abstentions.

Rhonda Lowery Executive Director Report- During the Full Board meeting scheduled for June 13, 2019 new officers and members will be sworn in by Freeholder Amy Gatto. Also during this meeting one of our Board members Jim Connett from FAA William J. Hughes Technical Center will give a presentation. The Fiscal review team noted that the (OMB ?) was not put in the contract when it was signed however going forward it will be. The Reimbursement issue was resolved and are waiting for the final review.

The Workforce Development Certification has been completely submitted with all necessary corrections.

AC Electric- The Prep Course and W.I.S.E portion of this grant is complete with 15 participants scheduled to test with an 80% pass rate. The current issue is acquiring a yard for the Line School Training portion. The Tony Canale Training Center is considering allowing for this training upon the final ok from the County Executive; the instructor is in place. Kelly will also be in contact as well however since this is a 6 year contract the County should provide the space and additional funds should be requested. Lowery further stated the goal is to have this resolved by year 2020. AC Electric is hosting a meet and greet on June 18, 2019 from 9:30am-12noon.

Contracts- In School Youth contracts are approved. The Out of School Youth will go out as of May 16, 2019 and all other contracts are currently due.

Workforce Development has received an email regarding WIOA NOO'S preliminary numbers.

We are pleased to announce that the Workforce Development has been awarded the GAINS grant in the amount of \$399,998; this is groundbreaking news for us and we will be the sponsoring agency.

GSETA- this is open to any Board that would like to attend this two-day conference. The Board will cover the registration. Also should anyone has an interest in becoming a presenter for this conference please contact via email.

No Old or New Business

Adjourned 10:08am

